

September 30, 2019

Dear Parents,

We have parent/teacher conferences coming up in October. We would like to offer a few options for a meeting time. Could you please fill out this paper and return it to us as soon as possible? The first to return it gets their first choice. We will be meeting with parents and students during the week of October 21<sup>th</sup> to 24<sup>th</sup>. We look forward to these conferences as it gives us an opportunity to share what we are learning about your child and we like to hear from you what we need to know about your child to ensure he/she has a successful year. Please let us know what time fits best with your schedule and we will set up a time to meet.

\_\_\_\_\_ I would like to meet before school on \_\_\_\_\_ at 7:40.

(21, 22, 23, 24)

\_\_\_\_\_ I would like to meet Monday, October 21 between 2:00 – 4:00.

\_\_\_\_\_ I would like to meet Tuesday, October 22 between 2:00 – 4:00.

\_\_\_\_\_ I would like to meet Wednesday, October 23 between 2:00 – 4:00.

\_\_\_\_\_ I would like to meet Thursday, October 24 between 2:00 – 4:00.

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Child's name

Parent's name

Please return these forms by Wednesday, October 10.

Thank you,

Terry Frail and Kelly Morgan